

REGULAR MEETING MINUTES
Lafayette Township Board of Trustees and Fire District
Tuesday, May 12, 2026, 7:00 p.m.

- I. Call to Order / Roll Call / Pledge of Allegiance: Trustees Peroli, Bellar, and Kittle present
- II. Consent Agenda
 - April 28, 2026, Regular Meeting Minutes

Motion by Trustee Peroli, seconded by Trustee Kittle to approve the April 28, 2026, Regular Meeting Minutes. All in favor. Motion carried.

III. Fiscal Office

- Payroll (April 26 – May 9, 2026)

Motion by Trustee Peroli, seconded by Trustee Bellar to approve the Township Payroll, totaling \$6, 079.21. All in favor. Motion carried.

Motion by Trustee Peroli, seconded by Trustee Bellar to approve the Fire District Payroll, totaling \$28,403.41. All in favor. Motion carried.

- Warrants

Motion by Trustee Peroli, seconded by Trustee Bellar to approve electronic warrants (175-26 through 183-26) and checks (37809 through 37825) for the Township Warrants. All in favor. Motion carried.

Motion by Trustee Peroli, seconded by Trustee Kittle to approve electronic warrants (309-26 through 317-26) and checks (2201 through 2209), totaling \$12,609.86 for the Fire District Warrants. All in favor. Motion carried.

- minor discrepancy of .50 for Mower Works was noted
 - Reallocations
 - To cover mowing expenses for cemeteries.

Motion by Trustee Peroli, seconded by Trustee Bellar to approve both reallocations. All in favor. Motion carried.

- Then & Now Purchase Orders (**Resolutions 2026-36 & 2026-16 FD**)

Motion by Trustee Peroli, seconded by Trustee Kittle to approve R2026-36,

RESOLUTION 2026-36: RESOLUTION APPROVING THEN AND NOW CERTIFICATES PURSUANT TO ORC 5705.51D

Roll Call Vote:

Peroli: Yes

Bellar: Yes

Kittle: Yes

Motion carried.

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**Motion by Trustee Peroli, seconded by Trustee Bellar to approve R2026-16FD,
RESOLUTION 2026-16FD: A RESOLUTION APPROVING THEN AND NOW
CERTIFICATES PURSUANT TO ORC 5705.41D**

Roll Call Vote:

Peroli: Yes

Bellar: Yes

Kittle: Yes

Motion carried.

- 2027 Tax Budget
 - The 2027 tax budget is due July 15th; worksheets will be prepared for review.
 - The township must put deposits out for bid every five years and will solicit bids from financial institutions. This will be discussed further at a future meeting.

IV. Lafayette Township Fire District Monthly Report

- Present by Chief Cavanaugh
 - April Call Statistics: There were 55 calls (38 day, 17 night), with 67% being EMS-related. The average turnout time was 1 minute 52 seconds.
 - Community and Grants: The department hosted a learning day for Medina Weekday Preschool and is awaiting decisions on an EMS board grant (30,000) and a Firehouse Subs grant (10,369).
 - Department Updates: Hydrant testing has begun. Engine 2 is back in service after fire pump repairs; new service providers like Williams or Fallsway are being considered. Rapid intervention training is underway with surrounding departments.
 - Explorers Program: The Chief is exploring the requirements to bring back the Scouting USA Explorers program as a potential recruitment tool, with funding possibly coming from fire card associations at no cost to the township.
- Blue Technologies
 - The board decided that purchasing a new township printer (\$5,023.64) is not a pressing need and will be reviewed next year.

V. Medina City Police Department Monthly Report

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- Nothing more to report

VI. Township Department Monthly Reports

- Service Department
 - Weekly Activities: Road and stormwater outfall inspections, street sign replacement, safety council attendance, routine equipment/building maintenance, and groundskeeping were completed.
 - Cemetery Report: Two grave plots and two columbarium niches were sold at Worts Cemetery.
 - New Laser Transit Purchase: The Service Director requested a new laser transit. Of two quotes, the board favored the newer, slightly more expensive model (CR700) over a discontinued one (HL600). A final decision is postponed until board members can speak with the director to understand its necessity and usage.
 - Departmental Spending and Budget Oversight: Following an un-discussed purchase and expensive auto-restocking service from Cintas (since stopped), a new expense tracking process will be implemented. The Service Director will add budget status updates to his reports, and a shared spreadsheet will be created for real-time tracking of other expenses.
 - Seasonal Worker Re-Hiring: The board discussed re-hiring seasonal worker Tim McGill. A decision was deferred pending a proposal with details on the pay rate, hours, and seasonal timeframe.
 - Culvert Replacement Bid: A resolution passed to accept the bid from Denise Concrete for the culvert replacement on Ballash Road for \$131,103.25.
- Ballash Road Culvert #31 (**Resolution 2026-38**)
 - Despite concerns that legal paperwork lists the county engineer and not the township as the interested party, the project was deemed beneficial.

Motion by Trustee Peroli, seconded by Trustee Bellar to approve check #3737784 for \$219.67 for the Ballash Road project. All in favor. Motion carried.

Motion by Trustee Bellar, seconded by Trustee Kittle to accept R2026-38.

RESOLUTION 2026-38: A RESOLUTION ACCEPTING AND AWARDING THE REPLACEMENT OF CULVERT NO. 31 ON BALLASH ROAD IN LAFAYETTE TOWNSHIP FOR THE MEDINA COUNTY ENGINEER.

Roll Call Vote:

Peroli: Yes

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Bellar: Yes
Kittle: Yes
Motion Carried.

- Zoning Department
 - Permits: 13 permits were issued in April, totaling \$871 in fees. Tim Hughes and Kate Coe were sworn in as a new zoning commission member and alternate.
 - Enforcement Issues: Two significant issues were discussed: a house built without a permit over 20 years ago and a property with an agricultural exemption that appears to have been improperly developed. The prosecutor's office has been unresponsive. The board is considering engaging outside counsel, Bill Thorne, for \$250/hour to assess the situations.
 - "No Parking" Sign on Wycliffe Drive: Discussion was held regarding a "no parking" sign at the dead end of Wycliffe Drive, where cars block snowplows. The board decided to first have a direct conversation with the resident involved and investigate the township's authority before the next meeting.
 - Nuisance Property on Palker Road.: Cleanup issues persist at a property on Palker Road following a fire in the fall of 2025. The board introduced the topic for discussion. The board decided to initiate the formal process for a nuisance cleanup of a property with post-fire debris from the previous year. The process will include a public hearing, potentially set for late June.

VII. Correspondence

- Resident Concerns
 - A report of high-speeding on Carsten and Egypt roads will lead to increased patrols.
 - A resident who had their electrical system damaged by a fiber company was given contact information for the company owner; the township will follow up if unresolved.

VIII. Unresolved Business

- Appointment of an Official Meeting Recorder
 - Discussion on the draft policy was postponed to allow for more substantive review and feedback.
- Employee Handbook & Employee Appraisals/Disciplinary

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- Employee Handbook Special Meeting: May 28: 9:30-11:30 a.m.

- Reserve Funding
 - The township will internally develop a reserve funding plan. Department heads will list assets with replacement costs over \$10,000, their lifespan, and cost estimates for the July tax budget preparation.
 - Trustee Kittle will take charge

- Public Records Requests (Policy / Handling)
 - A standardized process was outlined where all requests are directed to Kristen, who will use a tracker. A formal written policy will be created.

- Street Light – SR 162 & Shadow Creek
 - The team is still working on getting feedback from HOAs regarding streetlights.

IX. New Business

- HRA Plan Adoption (**Resolution 2026-37**)
 - Resolution 2026-37 was approved, formally adopting the Lafayette Township Health Reimbursement Arrangement (HRA) plan and authorizing Morgan Benefit Administrators and the fiscal officer as plan administrators.

Motion by Trustee Peroli, seconded by Trustee Bellar to approve R2026-37

RESOLUTION 2026-37: A RESOLUTION ADOPTING THE LAFAYETTE TOWNSHIP HEALTH REIMBURSEMENT ARRANGEMENT (HRA) PLAN; APPROVING THE ASSOCIATED PLAN DOCUMENTS AND SUMMARY PLAN DESCRIPTION; AUTHORIZING IMPLEMENTATION AND ADMINISTRATION OF THE PLAN; AND DECLARING AN EMERGENCY

Roll Call Vote:

Peroli: Yes

Bellar: Yes

Kittle: Yes

Motion carried.

- KGC Service Agreement Renewal
 - A motion was approved to renew the lapsed contract with KGC Tech Group for IT services. The terms, including the \$2,250 monthly fee, remain the same.

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Motion by Trustee Peroli, seconded by Trustee Bellar to approve the KGC Service Agreement Renewal Contract that is split between the Township and the Fire District. All in favor. Motion carried.

X. Administrative Announcements & Informational Items

- Township Clean Up Days (April 20 – June 19)
- Township Family Movie Night (July 17): The Sandlot

Motion by Trustee Peroli to enter into Executive Session to discuss the potential discipline of a public employee, as per Ohio Revised Code section 121.22(G)(1).

Roll Call Vote:

Bellar: Yes

Kittle: Yes

Peroli: Yes

Entered 8:38

Exited 8:56

No decisions were made.

XI. Public Comment

- None

XII. Trustee Comments

- None

XIII. Adjournment

Motion by Trustee Kittle, seconded by Trustee Peroli to adjourn the meeting at 8:56 p.m. All in favor. Motion carried.

May 12, 2026 Minutes
Approved:



Sheri Ward, Fiscal Officer



Justin Peroli, Trustee



Kerrie Bellar, Trustee



Nick Kittle, Trustee